

Solar Proponent LLC – Controller

The Company: Solar Proponent LLC

Solar Proponent is bringing the scale of traditional energy investment to solar development. With the firm financial backing of the world's premier energy venture investor, and a clear plan for bringing billions of dollars of new investment to US solar assets, we are building an extraordinary team of creative problem solvers to help make this vision a reality.

Solar Proponent LLC is an EnCap Energy Transition Fund portfolio company. EnCap Investments is the leading provider of venture capital to independent energy companies (www.encapinvestments.com). Active since 1988, EnCap has raised \$37B in capital commitments for deployment into 240 portfolio companies in the energy and power space.

The Position: Controller

Reporting directly to the Chief Executive Officer, the Controller has the opportunity to take a key leadership role and be part of an entrepreneurial culture with a seasoned senior management team. The Controller will assume all organizational responsibilities related to accounting, tax and financial planning. Initially the Controller will be the sole accounting professional with support as needed from outside service providers; as the business grows over time, additional staff may be added.

Responsibilities

- Manage and implement accounting systems and related internal controls, including overseeing applicable processes and procedures and monitoring compliance by Company staff
- Perform daily accounting activities required to process accounts payable, ensuring all vendor invoices are validated and approved prior to payment
- Maintain project cost accounting for multiple development projects, organizing data input and general ledger to provide insightful reporting
- Prepare and present monthly financial reporting package to senior management
- Prepare monthly budget-to-actual reporting
- Prepare and maintain Company budget and cash forecast
- Assist with due diligence and acquisition integration of projects under development, and provide specialized financial reports for project sales
- Act as Office Manager, assisting the CEO in coordinating administrative matters for the office
- Coordinate payroll with outside payroll administrator
- Coordinate tax compliance with outside tax firm
- Coordinate annual audit with outside accounting firm

Required Skills and Experience:

- 8+ years' accounting, financial reporting and financial planning experience
- Leadership experience as Controller or Assistant Controller with primary responsibility for monthly close and financial reporting
- Certified Public Accounting (CPA)
- Experience in project cost accounting
- Experience in financial reporting consolidation

- Experience supervising staff and/or outside contractors / consultants
- Experience in fast-paced business with rigor expected of private-equity backed company
- Self-starter comfortable working in a small-business environment; flexible and adaptable
- Comfortable with continually changing priorities; able to stay organized and meet deadlines while assisting with development
- Advanced proficiency with MS Excel, MS Word, and PowerPoint
- Comfort with high levels of individual autonomy and personal responsibility
- Must be living in, or willing to relocate to, Austin, TX

Preferred Qualifications:

- Proficiency in SQL, queries, or technical aptitude to learn
- Experience in financial planning
- Experience in coordinating tax compliance
- Experience coordinating external audits
- Energy industry experience
- M&A / project acquisition accounting / due diligence experience
- Experience in accounting system implementation
- Experience in employee benefits administration

Next Steps

If you are a great candidate for this role, please send resume to jobs@solarproponent.com.